

## LIBRARY BOARD OF TRUSTEES MEETING

Monday, July 13, 2022

(held in person and via Zoom)

The Board of Trustees met on Monday, July 13, 2022 both in person and via Zoom.

Present: Vanderloo, Zimmerman, Howard, Solberg, Wepking, Weber, Ashmore, Murphy, Noel, McSherry

Zoom: McDonald

Absent: Decker

Vanderloo called the meeting to order at 5:25 p.m. and there being no objections, declared the meeting duly posted. The Agenda for this meeting was declared approved and the June minutes were approved and emailed to members. There were no objections.

**Public Comment:** Discussion about public comment. There has always been opportunity for public comment during meetings. It also gives the board the opportunity to discuss ideas or concerns.

**Old Business:** Discussed the Building Project updates during the Foundation meeting.

### **New Business:**

1. SWLS 2023 fees. Angela explained the system and technology fees.
2. Technology updates: Patron computers have been replaced. Angela's, Carol M's and Carol G's computers also need to be updated. Angela and Carol M. will both need laptops with docking stations. Carol G. will need a desktop. Also discussed updating the software and possibly adding Adobe Acrobat Pro. Angela has the price information along with the warranties. Paul Weber motioned to allow the purchase of technology up to \$4,000.00. Second by Karen Zimmerman. All in favor. Motion passed.
3. Collection development and space use: Angela discussed the DPI standards for libraries. She also explained the weeding process. Discussed the options of discarded books. Baker & Taylor will buy back books. The library is currently using Better World. Both companies send boxes and books are sent back for free. Angela will do a comparison of the two companies.
4. Collection of fines: Discussed being fine free. Will discuss more at our August meeting.

5. Publishing/Posting of Library Agendas: Agenda needs to be posted in 3 places. Discussed the amount that is charged by the Dodgeville Chronicle for printing the agenda. The concern is the amount charged per month to print the agenda. Discussed exploring other options where we can still continue to support the local paper verses printing the agenda. Table the discussion until the August meeting.
6. Adoption of State of Wisconsin Library Records Retention Schedule: Angela discussed 2 options. Adopt the States schedule or make our own schedule. The Financial records retention is currently 7 years. Nancy Howard motioned to adopt the State of Wisconsin Library Records Retention Schedule. Second by Julie Solberg. All in favor. Motion passed.
7. Library Director's Report: Angela gave her report in print and also emailed. She reviewed her report with the board. Discussed attending the City Council meetings, and also sharing minutes with the council members.
8. Treasurer's Report: Angela gave the report. The library will probably be under budget at the end of the year. She will investigate the carry over funds. Karen Zimmerman motioned to accept the monthly bills, second by Mary Wepking. All in favor. Motion passed.
9. Concerns and comments of the Board: Discussion about the timeline of the building project. The possibility of being in the present building for approximately 2 more years. Need to discuss the architects plans.
10. Future Agenda Items: Library Standards, library being fine free, and the publishing of the agendas.

**Future meeting:** The next meeting will be on Monday, August 8, 2022 at 5:00pm at the Annex.

Meeting was adjourned at 6:55 p.m.

Respectfully submitted by Kari McSherry